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**Accounting Link**  
Manager SE Accounting Integration

# Accounting Link

**Simplify your accounting ... and simplify your life**

Accounting Link is an auditing tool that connects your computer-based accounting program to your **Manager™ SE** system for quick, easy transfer of accounting data. The result? You can pull financials anytime you want them ... and your bookkeeping time shrinks to just minutes per day.

- ▶ Seamlessly integrates Manager SE with most popular accounting software packages  
(To confirm compatibility with specific accounting packages, please visit: [mitchell1.com/actpac](http://mitchell1.com/actpac))
- ▶ Provides highly accurate data that makes reconciling and preparing monthly reports a breeze
- ▶ Lets you do your books from home — or anywhere you request it to be installed
- ▶ Reduces input errors so your Manager SE data comes in correctly the first time.
- ▶ Provides toll-free phone access and online support when you need it
- ▶ Requires no new company file, so it's quick and easy to get started
- ▶ Gives you flexibility to process accounting data from multiple locations  
(depending on your accounting package and subscription settings)

Developed specifically for automotive repair facilities over the past 15+ years, Accounting Link lets you view and edit your Manager SE information. Then, using a simple three-step process, it quickly and easily transfers the following information from Manager SE directly into your accounting system:

## Closed Repair Orders

- ▶ Sales income (either in summary or in detail)
- ▶ Sales tax collected
- ▶ Payments collected (cash, checks, credit cards, charges)
- ▶ Supply charges
- ▶ Other fees charges (battery fees, tire disposal, etc.)
- ▶ Discounts given (parts, labor, sublet and fleet)

## Advance Payments Collected on Repair Orders Accounts Receivable Transactions

- ▶ Payments posted on open accounts
- ▶ Miscellaneous charges posted on customer accounts

## Accounts Payable Transactions

- ▶ Closed Purchase Orders from Vendors
- ▶ Paid In/Out Options (external to Manager SE)

## Inventory Transactions

- ▶ Transfers from Inventory to Cost of Goods Sold
- ▶ Inventory purchases (handled through accounts payable)

The screenshot shows the Accounting Link software interface. The 'Summary' tab is selected, displaying a 'SALES SUMMARY' table and a 'PAYMENTS RECEIVED' table. A three-step process overlay is shown: 1 Summary, 2 Deposit, 3 Export.

Undo	Taxable
Parts	1,072.90
Labor	0.00
Sublet	0.00
<b>Subtotal</b>	<b>1,072.90</b>

PAYMENTS RECEIVED	
Cash	427.2
Checks	695.7

## For more information:

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